



Assessment template

Initial screening stage

1

Description of proposal.

Include the title, purpose, expected outcomes of the proposal and responsible agency/organisation.

2

Does this proposal directly impact on children and young people?

Yes

No

Children and young people will be directly impacted by a proposal if the proposal is explicitly targeted at them.

Does this proposal have an indirect impact on children and young people?

Yes

No

Indirect impacts may result from intended flow-on effects or unintended consequences of a proposal. Proposals that directly impact parents and families, access to services, community resources or recreational activities, are likely to indirectly impact children and young people.

*If you answered **Yes** to either or both of the above, please go to **Section 3**.*

*If you answered **No** to both of the above, there is no need to proceed any further.*



Child Impact Assessment Guidelines for WA

Assessment stage

3

Describe how the proposal will positively and/or negatively impact on the rights of children and young people. Outline the evidence you have used to inform this assessment.

Think about the purpose, expected outcomes, flow-on effects and unintended consequences of the proposal. How will they directly or indirectly impact the safety, learning, health and/or wellbeing of children and young people? The views of children and young people, parents, carers, service providers and other relevant stakeholders should be considered when making this assessment.

Are there any particular groups of children and young people who are likely to be more greatly impacted by the proposal compared to children and young people in general? List these groups, and outline the evidence you have used to inform this assessment.

Certain groups of children and young people may be disproportionately impacted by a proposal as a result of common factors they share, (for example age, ability, sex, economic or cultural background, geographical location) or because of common roles they play in the community (for example students, service users, family members, employees and community stakeholders)

Child Impact Assessment Guidelines for WA

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Consider the answers you have provided above. How would you assess the significance of the proposal's impact on children and young people?

Trivial or Inconsequential (no need to complete **Sections 5-7**)

Minor (Complete **Sections 5-7**)

Moderate (Complete **Sections 5-7**)

Major (Complete **Sections 5-7** using the Child Impact Assessment Guidelines to comprehensively evaluate proposal).

Explain why you have assessed the proposal as having this level of impact.

The significance of the impact a proposal has on children and young people will be influenced by a range of factors. Relevant factors include the number of children and young people affected, whether an affected group of children and young people are disadvantaged or vulnerable in some way, the ability of affected children and young people to cope with the impact, and the length of time the impact will be likely to last.

5

Consider whether the proposal is in the best interests of children and young people.

Where decisions made or actions taken may impact children and young people, their best interests must always be prioritised.

If your proposal deals exclusively with the wellbeing of children and young people, their best interests should be the paramount consideration. If your proposal does not deal exclusively with the wellbeing of children and young people, their best interests should be a primary consideration.

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Outline measures that will be implemented to address any negative impacts the proposal will have on children and young people in general, or the groups of children and young people you have identified. If no measures will be implemented, record the reasons for this decision.

Mitigation strategies should be balanced against the significance of the negative impact and the likelihood of the negative impact; they should be practical and implementable.

7

Outline any other evidence that you need to collect regarding children and young people in order to successfully complete the design and implementation of this proposal.

Undertaking a child impact assessment may identify knowledge gaps that could affect the successful delivery of a proposal. As part of a comprehensive evaluation, relevant information should be collected throughout the assessment process, by:

- undertaking research, including desk-based inquiry to build evidence base
 - consulting with children and young people and stakeholders
 - using the resources included in these guidelines and on the Commissioner for Children and Young People's **website**.
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Final recommendation stage

8

A final recommendation regarding the proposal is made.

The final recommendation should be informed by these guidelines.
